Select Board Members
_x_ Liz Scharf, Chair
_x_ Zara Vincent, Vice Chair
_x_ Stacey Skadberg
_x_ Larry Rooney
_x_ Paul Cerminara

Middlesex Select Board Special Meeting
12:00 PM
Friday, December 19, 2025
Middlesex Town Hall and via Zoom*
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915
Meeting Minutes

Attending: John Reilly, Carol Maloney, Paul, Stacey, Larry, via Zoom; Eric Metivier, Liz, Zara, in person

12:00PM

- **Call to order and welcome guests**
- **Approve Agenda for Friday December 19, 2025 Special Meeting and consider any amendments to the agenda**
  - No discussion about agenda

12:01

- **Response to the RFP (Request for Proposal) for engineering and permitting services for seven (7) flood damaged sites in Middlesex**
  - Includes six (6) stream crossing structures and one (1) stream bank stabilization project
  - The project, proposed as Not to Exceed $125,500, will be supported by FEMA funding
  - Proposal to be reviewed and approved is from Fitzgerald Environmental Associates, Colchester, Vt.
  - Authorize the Chair of the Middlesex Board to sign the Proposal for Flood Repair Engineering and permitting for:
    1) Old Brook Road Slope Stabilization
    2) Daniels Farm Road Culvert Replacement
    3) Bolduc Road Culvert Replacement
    4) French Road Culvert Replacement
    5) Lower Sunny Brook Road Culvert Replacement
    7) Norton Road Culvert Replacement
    - Discussion:
      - Eric commented that proposal was very thorough and noted they will need to take core samples on Old Brook Rd to determine best fix
      - Zara send RFP to five or six engineers who all responded with a “no thanks”
      - Fitzgerald is considered a good engineering firm by ANR
      - Paul suggested temporary designs may be needed and noted “exclusions” and the need for him and Eric to stay on top of work
      - Eric believed lower Sunnybrook is only concerning area
- **Motion: Approve proposal from Fitzgerald Environmental Associates to complete project as outlined in the RFP with total work not exceed $125,000, and authorize Liz to sign all documents related to contract on behalf of the town**
  - Zara moved, Paul seconded, motion approved

12:06 Adjourned

THE ABOVE MINUTES OF DECEMBER 19, 2025 MEETING OF THE MIDDLESEX SELECT BOARD WERE

APPROVED ON JANUARY 6, 2026.

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LIZ SCHARF, CHAIR

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ZARA VINCENT, VICE CHAIR

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LAWRENCE ROONEY

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PAUL CERMINARA

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STACEY SKADBERG
Submitted by: Carol Maloney